MINUTES OF MEETING
CLEAR SPRINGS STEWARDSHIP DISTRICT

The Board of Supervisors of the Clear Springs Stewardship District held a Special Meeting and Public Hearing on June 27, 2025 at 1:00 p.m., at 6105 Spirit Lake Rd., Winter Haven, Florida 33880.

Present:

Patrick Carroll	Chair
Kyle Gashaw	Vice Chair
Blake Goodman	Assistant Secretary
Michael Strahan (via telephone)	Assistant Secretary
Craig Underhill	Assistant Secretary

Also present:

Craig Wrathell	District Manager
Ernesto Torres	Wrathell, Hunt and Associates, LLC
Felix Rodriguez	Wrathell, Hunt and Associates, LLC
Kyle Magee (via telephone)	District Counsel

FIRST ORDER OF BUSINESS **Call to Order/Roll Call**

Mr. Wrathell called the meeting to order at 1:03 p.m.

- **Administration of Oath of Office to Elected Board of Supervisors [Blake Goodman – Seat 4, Michael Strahan – Seat 5]**

This item, previously the Third Order of Business, occurred out of order.

Mr. Wrathell, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Blake Goodman and the Oath of Office was administered to Michael Strahan by a Notary at his location.

Supervisors Goodman, Gashaw, Underhill and Carroll were present. Supervisor Strahan attended via telephone.

SECOND ORDER OF BUSINESS **Public Comments**

No members of the public spoke.

THIRD ORDER OF BUSINESS **Administration of Oath of Office to Elected Board of Supervisors [Blake Goodman – Seat 4, Michael Strahan – Seat 5] (the following to be provided under separate cover)**

The Oath of Office was administered to Blake Goodman and Michael Strahan during the First Order of Business. Mr. Wrathell and Mr. Magee discussed the following:

A. Updates and Reminders: Ethics Training for Special District Supervisors and Form1 Disclosure Filing

B. Membership, Obligations and Responsibilities

C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees

D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers

E. Form 8B: Memorandum of Voting Conflict

FOURTH ORDER OF BUSINESS **Consideration of Resolution 2025-01, Canvassing and Certifying the Results of the Landowners' Election of Supervisors Held Pursuant to Chapter 2023-346, Laws of Florida, and Providing for an Effective Date**

Mr. Wrathell presented Resolution 2025-01.

The results of the Landowners' Election were as follows:

Seat 4	Blake Goodman	17,575 votes	4-Year Term
Seat 5	Michael Strahan	17,575 votes	4-Year Term

On MOTION by Mr. Underhill and seconded by Mr. Carroll, with all in favor, Resolution 2025-01, Canvassing and Certifying the Results of the Landowners' Election of Supervisors Held Pursuant to Chapter 2023-346, Laws of Florida, and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS **Consideration of Resolution 2025-02, Electing and Removing Officers of the District and Providing for an Effective Date**

Mr. Wrathell presented Resolution 2025-02.

Mr. Carroll nominated the following:

Patrick Carroll	Chair
Kyle Gashaw	Vice Chair
Blake Goodman	Assistant Secretary
Michael Strahan	Assistant Secretary
Craig Underhill	Assistant Secretary
Felix Rodriguez	Assistant Secretary

No other nominations were made.

The following prior appointments by the Board remain unaffected by this Resolution:

Craig Wrathell	Secretary
Ernesto Torres	Assistant Secretary
Craig Wrathell	Treasurer
Jeff Pinder	Assistant Treasurer

On MOTION by Mr. Goodman and seconded by Mr. Gashaw, with all in favor, Resolution 2025-02, Electing, as nominated, and Removing Officers of the District and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS **Consideration of Resolution 2025-03, Approving the Proposed Budget for Fiscal Year 2025/2026 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date**

Mr. Wrathell presented Resolution 2025-03. He reviewed the proposed Fiscal Year 2026 budget, highlighting increases, decreases and adjustments, compared to the Fiscal Year 2025 budget, and explained the reasons for any changes.

This is a Landowner-contribution budget with expenses funded as they are incurred.

On MOTION by Mr. Carroll and seconded by Mr. Goodman, with all in favor, Resolution 2025-03, Approving the Proposed Budget for Fiscal Year 2025/2026 and Setting a Public Hearing Thereon Pursuant to Florida Law for September 10, 2025 at 1:00 p.m., at 6105 Spirit Lake Road, Winter Haven, Florida 33880; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS **Consideration of Resolution 2025-04, Designating Dates, Times and Location for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2025/2026 and Providing for an Effective Date**

This item was deferred.

EIGHTH ORDER OF BUSINESS **Consideration of Resolution 2025-05 Amending Resolution 2024-29 to Re-Set the Date, Time and Location of the Public Hearing Regarding the District's Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Special Assessments as Authorized by Section 197.3632, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date**

Mr. Wrathell presented Resolution 2025-05. The following change was made:

Second WHEREAS: Change "May 29, 2025" to "May 29, 2024"

On MOTION by Mr. Gashaw and seconded by Mr. Carroll, with all in favor, Resolution 2025-05 Amending Resolution 2024-29 to Re-Set the Date, Time and

Location to June 27, 2025 at 1:00 p.m., at 6105 Spirit Lake Road, Winter Haven, Florida 33880 for the Public Hearing Regarding the District's Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Special Assessments as Authorized by Section 197.3632, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date, was adopted.

NINTH ORDER OF BUSINESS **Public Hearing Confirming the Intent of the District to Use the Uniform Method of Levy, Collection and Enforcement of Non-Ad Valorem Assessments as Authorized and Permitted by Section 197.3632, Florida Statutes; Expressing the Need for the Levy of Non-Ad Valorem Assessments and Setting Forth the Legal Description of the Real Property Within the District's Jurisdictional Boundaries that May or Shall Be Subject to the Levy of District Non-Ad Valorem Assessments; Providing for Severability; Providing for Conflict and Providing for an Effective Date**

A. Affidavit/Proof of Publication

B. Consideration of Resolution 2025-06, Expressing its Intent of the District to Use the Uniform Method of Levying, Collecting and Enforcing Non-Ad Valorem Assessments Which May Be Levied by the Clear Springs Stewardship District in Accordance With Section 197.3632, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date

Mr. Wrathell presented Resolution 2025-06. He noted that the title of Resolution 2025-06 on the agenda letter incorrectly states Deering Park; it should be Clear Springs.

On MOTION by Mr. Carroll and seconded by Mr. Goodman, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Mr. Goodman and seconded by Mr. Gashaw, with all in favor, the Public Hearing was closed.

On MOTION by Mr. Carroll and seconded by Mr. Underhill, with all in favor, Resolution 2025-06, Expressing its Intent of the District to Use the Uniform Method of Levying, Collecting and Enforcing Non-Ad Valorem Assessments Which May Be Levied by the Clear Springs Stewardship District in Accordance With Section 197.3632, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date, was adopted.

TENTH ORDER OF BUSINESS **Consideration of Resolution 2025-07, Approving the Florida Statewide Mutual Aid Agreement; Providing for Severability; and Providing for an Effective Date**

Mr. Wrathell presented Resolution 2025-07. He discussed the benefits of the Agreement and noted that the District would more likely be the recipient of aid from other governmental entities than a provider of aid. This Agreement was previously approved and is being presented due to some updates to the Agreement.

On MOTION by Mr. Carroll and seconded by Mr. Underhill, with all in favor, the Resolution 2025-07, Approving the Florida Statewide Mutual Aid Agreement; Providing for Severability; and Providing for an Effective Date, was adopted.

ELEVENTH ORDER OF BUSINESS **Acceptance of Unaudited Financial Statements as of May 31, 2025**

Mr. Wrathell presented the Unaudited Financial Statements as of May 31, 2025.

On MOTION by Mr. Carroll and seconded by Mr. Goodman, with all in favor, the Unaudited Financial Statements as of May 31, 2025, were accepted.

TWELFTH ORDER OF BUSINESS **Approval of Minutes**

A. May 29, 2024 Public Hearing and Regular Meeting

B. November 5, 2024 Landowners' Meeting

On MOTION by Mr. Carroll and seconded by Mr. Underhill, with all in favor, the May 29, 2024 Public Hearing and Regular Meeting Minutes and the November 5, 2024 Landowners' Meeting Minutes, both as presented, were approved.

THIRTEENTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel: Kutak Rock LLP

There was no report.

B. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: TBD**

The next meeting will be held on September 10, 2025 at 1:00 p.m.

FOURTEENTH ORDER OF BUSINESS **Public Comments**

No members of the public spoke.

FIFTEENTH ORDER OF BUSINESS **Adjournment**

On MOTION by Mr. Goodman and seconded by Mr. Underhill, with all in favor, the meeting adjourned at 1:26 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

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Chair/Vice Chair